



**HEALTH FOUNDATION
KHYBER PAKHTUNKHWA**



EXPRESSIONS OF INTEREST

For

**PRIVATE NURSING TRAINING INSTITUTES TO ENGAGE IN PUBLIC-PRIVATE PARTNERSHIP
WITH PUBLIC SECTOR HOSPITALS
(Ref No HF013-2021-22)**

**Khyber Pakhtunkhwa Health Foundation
Health Department**



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Name of Project

**PRIVATE NURSING TRAINING INSTITUTES TO ENGAGE IN
PUBLIC PRIVATE PARTNERSHIP WITH PUBLIC SECTOR
HOSPITALS**

*Availability of Invitation for
EOI document*

Document can be download from
www.kphf.gov.pk

*Last Date of Submission of EOI
Application*

15th July 2021

*Address of Submission of EOI
Application*

Managing Director
Khyber Pakhtunkhwa
Health Foundation
**46-E, Jamal Ud Din Afghani Road Near Momin Khan Masjid,
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INTRODUCTION:

Health Foundation in Khyber Pakhtunkhwa is mandated to promote and enable the development of innovative health care delivery models to achieve policy objectives of Government of Khyber Pakhtunkhwa to improve coverage through various means of Public Private Partnership for health care delivery services and matters connected herewith and ancillary thereto.

One of the priority area identified for Public Private Partnership is Nursing Education & training wherein Private Nursing training institute intends to be engaged into Public Private Partnership with public sector hospitals for practical training of their students through Public Private partnership. The ultimate objective is to enhance the clinical skills of the students so that the necessary competence to manage the patients is ensured.

OBJECTIVES OF THE INITIATIVE

The prime objective of this initiative is to prepare the knowledgeable and highly skilled diploma holders/graduates who

- Provide competent, safe, high-quality and culturally sensitive health services to the Patients and population of the province.
- Use effective communication and leadership skills in inter professional teams to promote positive change in the health care of the population.
- Use information systems and other technologies to improve the quality and safety of patient care.

TASK DESCRIPTION:

- The institute after going through the process under KPPRA if selected will be provided with provisional contract. After which the institute will get itself inspected by the regulatory body/ies as per legal requirements.
- The registration with Khyber Pakhtunkhwa Revenue Authority (KPRRA) is mandatory before the award of contract.
- The institute when fulfills the criteria of Pakistan Nursing Council and KMU on inspection and has been concurred for affiliation will be provided with the final contract.
- The duration of the contract will be 10 years.
- The contract will be tripartite with well-defined roles of all the three parties.

RESPONSIBILITY OF NURSING INSTITUTE:

- The institute engaged through a contract will formally inform the hospital on the type of courses to be conducted with the tentative timelines for the initiation of practical trainings.
- It will provide the list of students enrolled/ registered to the Hospital Administration.
- The institute will provide the training plan before initiation of the clinical classes which is



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to be approved by the head of the concerned hospitals.

- The institute will provide quality training as per guidelines of the Pakistan Nursing Council/Khyber Medical University throughout the academic year
- The institute will share the list of the faculty and all the relevant information as part of the technical proposal as outlined in RFP which in case of any change has to be communicated to the hospital and Health foundation in advance but not later than a month.
- The institute will regularly interact with the hospital administration to ensure that the necessary skills are imparted to the students as per guidelines of PNC/KMU.
- It will also ensure that all the students will abide by the rules of the hospital and will follow the proper code of the conduct.
- The training regime will be mutually agreed in light of the guidelines of PNC/ Khyber Medical University and Health Education regulatory authority.
- The training institute will pay student fee as per contract agreement on quarterly basis.
- The institute will submit regular quarterly report to Health Foundation and the concerned hospital on mutually agreed format.

ROLE OF HEALTH FOUNDATION:

- The role of Health Foundation is to execute the procurement process.
- It will regularly monitor the performance of the Nursing institutions against the contract agreement.
- Staff of health foundation or a third party or any person authorized by Health foundation may visit any institute to assess its performance against agreement.
- It will be also responsible to supervise their activities in order to ensure that the same are not contradictory to the agreed provisions of the signed MOU.
- Provide policy guidance to the institutes as well as hospitals with regard to execution of contract.

ROLES OF THE HOSPITAL:

- Hospital shall be responsible for the proper clinical training of the trainee's nurses in the hospital
- On completion of internship/training the hospital shall sign a logbook / practical notebook verifying contents and duration of practical training and shall issue a training certificate to the candidate.
- It shall be responsible to share the name of focal person and list of faculty members at the time of commencement of training.
- It shall be responsible for distribution of fees/dues/ training incentive to the focal person, teaching staff, other supporting staff and material needed in the clinical training program



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TECHNICAL EVALUATION CRITERIA FOR NURSING TRAINING INSTITUTE

Total Marks = 100

Qualifying Marks = 50

| S. No | Evaluation criteria | Weightage. | Maximum score |
|-------|-------------------------------|--|--|
| 1 | Administrative: | | 20 |
| | i. Name of the Principal | Mandatory. | - |
| | ii. Ownership of the building | a. Own building or Land in the name of the institute = 20 marks. Attach Documentary proof on Affidavit clearly showing the name of the owner (specimen at Annex A). b. Rented/lease for 10 years or more on the name of institute = 10 marks. c. Rented building for 5 years or more on the name of institute = 5 marks. | 20 |
| 2 | Infrastructure: | | 25 |
| | i. Class rooms | 4 for BSN 2 for Post RN 4 for LHVs 4 for MSN The above-mentioned classrooms are the min requirement for each course. In case of conduction of 2 or more courses, the classrooms for each course have to be reflected separately. | At least 50% of the classrooms are mandatory |
| | ii. Laboratories | 2.5 marks for each laboratory. (1 basic and 1 clinical) | 5 |
| | iii. library | Having the capacity for at least 25% of enrolled students | 5 |
| | iv. Auditorium | With capacity for 50 % of enrolled students. | 5 |
| | v. Tutorial (x4) | Minimum 25 or 1/4th of the enrolled students per batch | 5 |



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| | | | |
|--|---------------------------------------|--|------------|
| | vi. Computer Lab | Having at least 1 computer for 5 students = 5 Having at least 1 computer for 10 students = 2.5 | 5 |
| 3 | Financial | | 20 |
| | i. Endowment Fund. | 1 million or more -----10 0.5 million or more -----5 | 10 |
| | ii. Operational Budget. | 2 million or more .----- 10 1 to less than 2 million ----5 0.5 to less than 1 million ----2 | 10 |
| <p>Please Note: New institutes which do not bear the bank account on the name of Institute will indicate the amount for the above-mentioned heads separately on a surety bond of Rs. 50 as per specimen attached at Annex B.</p> <p>Those institutes that have the bank account in the name of the institute will indicate the amount for operational budget & Endowment Fund in two different accounts.</p> | | | |
| 4. | Quality assurance of training: | | 15 |
| | Curriculum Management: | Responsibilities of faculty for each component of the curriculum for basic sciences as well as for each technology where the institute intends to enroll the students. | 5 |
| | Internal Evaluation process | Conduction of written exams/ tasks of significant nature / Assignments (at least 1 in each semester and twice a year): 2.5 Conduction of practical exams: 2.5 | 5 |
| | Clinical Training | As per PNC requirement | 5 |
| 5. | Faculty: | | 20 |
| | | a) One PHD as visiting or permanent Faculty = 3 marks. b) Masters in Nursing as permanent faculty= 5 marks (mandatory). c) BS Nursing- 3 marks for each, maximum 12 marks. | |
| Grand Total: | | | 100 |



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ANNEX-A

DECLARATION OF THE BUILDING OWNERSHIP

To Whom It May Concern

It is certified that I _____ Son / Daughter/Wife of _____
_____ bearing CNIC No _____ is the owner of building &
[insert name of the Institute].

Signature

Must be attested from notary public





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Annex-B

To Whom It May Concern

It is certified that we will maintain / open the separate account under the title of (Institute name Endowment Fund). We further confirm that we will deposit Rs. _____ as Endowment fund account and will maintain it for the period of the contract.

Name & Sign of the Principal

